

NorPEN Executive committee face-to-face meeting in Helsinki
November 2, 2017
17 o'clock

Present: Helle Kieler (chair), Sirpa Hartikainen, Leena Saastamoinen, Miia Artama, Heidi Taipale (notekeeper), Mette Norgaard, Lotte Rasmussen, Vedis Helga Eiriksdottir, Marte Handal, Svetlana Skurtveit.

1. Helle opened the meeting.
2. Helle was appointed as chair of the meeting. Heidi was appointed as a note keeper.
3. Notes from previous meeting in November. Sirpa went through notes. Notes were approved. Norway announced having the next meeting in Oslo.

4. Executive Committee appointments. Appointments were suggested, discussed and elected as follows:
 - a. Denmark: Lotte Rasmussen as ordinary member, Kasper Adelborg as substitute.
 - b. Iceland: Lárus Steinthor Gudmundsson as ordinary member, Vedis Helga Eiriksdottir as substitute.
 - c. Student representative: Kasper Kristensen as ordinary member, substitute not appointed.
 - d. Register holders: Leena Saastamoinen as ordinary member, Kari Jansdotter Husabø as substitute.
 - e. NorPEN chair: Leena Saastamoinen.
 - f. NorPEN co-chair: Miia Artama.

5. NorPEN web page -updating and evaluation. Plenty of discussion on the topic. Helle will check what has been decided on "Nordic collaborative studies" on how many countries should be included at minimum and those publications could be updated to the web pages.
6. How to keep NorPEN attractive and lively discussion. Plenty of discussion on the topic. An advertisement on NorPEN membership for research groups will be added to web pages, together with instructions on how to do this (contact country representative). Helle drafts an advertisement for this. NorPEN course (funded by NordForsk for two occasions) could be considered to be kept as permanent course (with more funded applied). After the first two occasions of the course, there is more "data" on whether there will be enough students for permanent course or not. Also LinkedIn and Facebook groups were discussed.
7. Other issues. Two applications for NorPEN membership were received. Marte presented application by Hedvig Nordeng (University of Oslo) and Mette presented application by Morten Andersen group (University of Copenhagen). Both were accepted as members of NorPEN. Next NorPEN meeting will be held in Oslo 8.-9. November, 2018, with practical workshop on 7. November.
8. Next telemeeting on January 9th, at 13 o'clock (Swedish time). Chair will be Leena and notekeeper Helle.
9. Helle closed the meeting.