

## Minutes: NorPEN TC 14.00 – 15.00 CET, September 10th, 2019

**Present:** Leena Saastamoinen (Chair, Registries), Kasper Adelborg (DK), Sirpa Hartikainen (FI), Hedvig Nordeng (NO), Kasper Kristensen (PhD Students), Lotte Rasmussen (DK)  
*Organizing committee, NORPEN 2019;* Mette Nørgaard

*Excused:* Kasper Adelborg (DK), Miia Artama (Pharmacoepi societies), Björn Pasternak (SE), Larus Steinþór Guðmundsson (IS), Helle Kieler (SE)

1. **Welcome** Leena Saastamoinen welcomed all.
2. **Note keeper** Hedvig Nordeng (NO) was appointed as note keeper.
3. **Approval of notes from the last meeting:** The notes were approved.
4. **NorPEN 2019 meeting in Aarhus 13 - 15 November 2019**

Mette Nørgaard updated the NorPEN Ex com about the progress for the Aarhus meeting. In total, 71 people have registered as of 10/09-2019, and the pre-conference course is full. Only two abstracts have been received so far: The abstract deadline 15th Sept. can be extended. The meeting has two sponsors: Lundbeck foundation Basic & Clinical Pharmacology & Toxicology. Mette will send us a slide we can use to promote the meeting.

5. **EC- face-to-face-meeting in Aarhus**
  - Replacing the representatives and substitutes for IS, DK, register holders and students. Leena will send out mail to the members this week.
  - Election of chairperson should be done by EC, i.e. in the first meeting at 2020.
  - Setting the main goal for developing NorPEN in 2020: To be discussed at the F-2-F meeting.  
I. Funding / II. Data / III. Education (see document: Activities and responsibilities NORPEN)  
I. Funding opportunities. HN to prepare with input from the other countries (Lotte – DK, Sirpa: FI, Leena: ask Helle (SE) and Larus (IS))  
II. Data: An idea is to distribute a short survey among research groups to map experience on Nordic collaborative studies, building common data models etc.  
III. Education and training – several activities planned incl. NordForsk Course in 2020.
6. **Developing NorPEN - Activities 2019 – Discussion and distribution of tasks.**
  - a. **Joint NORPEN paper:** Drafting group formed and timeline revised. Hedvig will follow-up with information and coordination. See separate document.
7. **Other (All)**
  - a. NorPEN 2020: Who should host it? Iceland? Other groups in Sweden? Leena will ask Laurus.
8. **Next Skype meeting**

1<sup>st</sup> November 12.00 – 13.30 OSLO/Sweden =13.00 – 14.30 Finland.

Chair: SE (Helle), note keeper: IS (Lárus). Please remember to inform your substitute.

The chair and the note-keeper for the TCs take turns by country: DK, NO, IS, SE and FI. The chair of one meeting will take notes at the next meeting.

1<sup>st</sup> November 2019/notes approved