

**Teleconference NorPEN
January 19th 2016**

Present:

- Jesper Hallas substitute chair (Denmark), Svetlana Skurtveit (Norway), Helga Zoega (Iceland). No substitute were available for Finland and Sweden
- Morten Schmidt (Pharmacoepidemiological Societies)
- Sharam Bahmanyar (Sweden, NorPEN 2016 meeting 2016)

Absent: Helle Kieler (Sweden), Sirpa Hartikainen (Finland)

1. Election of chair and of secretary.

- Helle Kieler volunteered to continue as chair and Jesper Hallas as substitute
- Helga Zoega volunteered as substitute as secretary – Morten Schmidt as substitute

2. NorPEN website – updating, who is responsible and how to decide on new items

- Website is maintained by University of Southern Denmark – Morten Olesen email: moolesen@health.sdu.dk
- Morten Olesen can add any information to the website as requested by the Ex. Committee
- Correspondence to website email can be directed to whomever needed, e.g. to Sharam before the Stockholm meeting. Possible to have emails directed to a number of people. Reasonable to start directing emails to Sharam and others in Stockholm from the website after the next TC (April), as preparation for meeting.
- Important to announce the dates for the next NorPEN 2016 asap. Sharam will send Morten Olesen the dates to be added to the website.

3. Student representative

- Sirpa has suggested one from Finland and one has been suggested from the Odense group. Open vote between these two will be deferred until next TC.

4. Feedback re Odense Meeting

Meeting:

- very well received. Subject well chosen. Well organized throughout. Discussed how to handle changes in agenda and time-table, e.g. quitting early on the latter day.

Course:

- Jesper mentions that the course could have been better organized. Seems like students very happy with course content (some would have wanted more coffee breaks☺). See results of survey once available.

5. Survey re NORPEN course

Will be sent out within the next few days. Results discussed via email/next TC.

6. Stockholm meeting

Three preparation meetings have already been held in Stockholm to discuss the details of the meeting.

Course: November 15 whole day and November 16 until noon. Advanced pharmacoepidemiology course. Topic ideas include: exposure definitions, channeling bias, propensity scores.

NorPEN meeting Cancer Pharmacoepidemiology: November 16 noon – NorPEN start, November 17 whole day and dinner, November 18th until noon.

Guest speakers: Discussions regarding guest speakers ongoing. Suggestions regarding these can be communicated to Sharam.

Dinner and other activities: Try to have all attend the dinner. Jesper will share experiences in with Sharam via email.

Budget: Try to stick to the same participant fees as last year 150 Euro

7. AOB

Jesper informs that he plans to run for ICPE chair. All participants on this call expressed their support. Hope to use NorPEN as a platform to accumulate votes.

8. Next meeting

Monday April 4th at 14.00 CET