

**NorPEN Executive committee telemeeting**  
**October 5, 2017**  
**13 o'clock (UTC+1)**

**Present:** Sirpa Hartikainen (chair), Leena Saastamoinen (notekeeper), Miia Artama, Heidi Taipale, Aleks Hamina, Mette Norgaard, Björn Pasternak, Lotte Rasmussen, Vedis Helga Eiriksdottir (at the end of the meeting).

1. Leena was appointed as a note keeper.
2. Notes from previous meeting in September

There was one change about the names of arrangers of the PhD student dinner in NorPEN 2017. Laura Saarelainen will arrange the dinner with Lotte Rasmussen.

3. Next NorPEN congress in Helsinki
  - a. Altogether 11 abstracts have arrived by the abstract deadline on Oct 4. All persons with abstracts have not registered to the conference yet.
  - b. Number of registered persons is 31 by now. The registration will continue until Oct 15.
  - c. Number of registered participants in the practical workshop is 22.
  - d. Other arrangements: There are no abstracts for Nordic presentations so far. Abstracts can still be send.
  - e. The lectures will be webcasted during the conference. Lecturer's permissions will be asked as soon as possible.
4. Discussion about Executive Committee appointments for the Danish and Icelandic research groups, the student representatives and the register holders' representative.
  - a. The deadline for the representative candidates is 19<sup>th</sup> of October. The names of the candidates should be sent to Helle by then.  
There is at least one possible candidate from Denmark, but the discussions will continue with the University of Southern Denmark. Iceland will also have a candidate, but the substitute is still under discussion. The PhD students have at least one possible candidate, and the substitute will be discussed. Register holders may have two candidates, but the order of them has to be discussed.

5. Other topics

The host country for next NorPEN conference is still unknown. The possibilities of Norway will be explored.

Helle has sent a proposal for agenda for Executive committee face to face -meeting in Helsinki. The agenda was discussed and approved. Keeping NorPEN lively and new chair and co-chair are the most important discussion points on the agenda. Everybody was encouraged to keep these on mind and bring their opinions to the meeting.

Sirpa reminded that it is still possible to send abstracts until the end of this week, if there are any, and wished everybody welcome to Helsinki in November.