

NorPEN EC meeting April 10 2024

Chair: Carolyn

Note taker: Larus

Present at the meeting: Larus, Carolyn, Lotte, Maarit, Kristine, Chaitra, Heidi, Maurizio

1) Approval of minutes from last meeting (see attachment)

The minutes were approved.

2) Orientation from chair and co-chair

NorPEN logo sketch for consideration: was presented and discussed. Lotte will prepare a new sketch based on input from EC in upcoming meetings.

Webpage updates: SDU is hosting the NorPEN webpage. SDU is working on transforming the webpage into a new format so changes in updates to the webpage can be handled internally in the EC. SDU will continue hosting the webpage for NorPEN.

Chair/co-chair position updates: Due to maternity leave, Lotte will step down as chair of the NorPEN EC in June and Carolyn will take her place. The co-chair position is therefore vacant and all regular EC members are encouraged to consider taking the role for the rest of the year. All positions will be up for election in November.

3) CDM sub-committee.

Maurizio has volunteered to be the reference person from the NorPEN EC. The EC agrees that it is still a priority to establish such a subcommittee. Next EC meeting will set some time aside to discuss questions for a survey that will be distributed to NorPEN research groups.

4) Update Update on NorPEN meeting 2024.

The planning of the meeting is progressing, and many speakers have confirmed. The EC had input to the program and suggestion a PhD dinner and time for questions after rapid fire presentations. There is a pending issue with how to handle payments from other universities, but Maurizio will keep working to find a solution. Maurizio is putting up a web page for the event using “fourwaves” system, for abstract submission and for receiving payments.

5) Update from Edugroup.

Next task is putting educational resources on the website.

6) Discussion of incoming applications.

None currently.

7) Update from members of EC.

No news.

8) AOB

None.

Next meeting.C

Heidi will chair the meeting and send a doodle.

Rotation of the Chairmanship: DK, NO, IS, SE, FI, societies, register holders